# Umesh Kumar Khandelwal



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# Career Objective

To continuously Develop as a Professional and Contribute to the organization for which I Work.

# Professional Qualification

#### Passed out Chartered Accountancy in Nov 2005.

**Educational Qualification**

1986-1989 :Bachelor of Commerce from Ajmer University, Ajmer, Performance: 62% Aggregate.

**Articles Training:**

M/s Sanjay Khandelwal & Associates, Kota (Rajasthan) Major Assignment handled during articleship training. Internal audit of J.K. Synthetics Ltd., Kota & Jhalawar

**Computer Proficiency:**

Having knowledge of MS-office (World, Excel & Power point), SAP (ERP Software) presently working with ORACLE r12.

Current Employment

FROM 3TH MAY 2010 to presently working

(1) **Position**

Manager (Accounts)

**Company Name & Profile**

I am working with BILT GRAPHICS PAPER PRODUCTS LTD, a Gautam Thaper Group Company, unit located at BHIGWAN near Pune MAHARASHTRA. At Bhigwan our Company having a large word class coated Paper and coated board Plant having Capacity of 315000 MTPA involve in two machines one is in capacity of 150000 MTPA and another having 165000 MTPA.

We are having 60 MW Captive Power plant having two boiler of 175 TPH each, 32 MW we are supplying to paper business and rest exporting to MSEB Grid as per power purchase agreement.

Our company is a associated company of Crompton Greaves Ltd & Ballarpur Industries ltd.

At Bhigawan I am looking following Finance & Accounts work reporting to DY. G.M.(F&A ) :-

FROM 1st july 2012 onwards

\* Liaisoning with internal and External auditors

\* MIS & Business Profitability.

\* Reviewing and checking of accounts payable

\* Budgeting, Costing & Variance analysis

\* Review and monitor statutory compliance of income tax and sales tax.

\* Insurance related work – Ensure coverage of all assets

FROM 3th may 2010 to 30th June 2012 Account Head of Power business

\* Statutory compliances for direct & indirect taxes etc. (Power Business)

\* Compliance for Tax audit, Vat Audit, Cost audit & statutory audit. (Power Bus.)

\* Monthly MIS & Business Profitability. (Power Business)

\* Fund management. (Paper & Power Business )

\* Daily & Monthly reports (MIS) (Power Business)

\* Controlling of Accounts Payable ,Receivable & FA (Power Business)

\* Budgeting, Costing & Variance analysis. (Power Business)

\* Inter Branch reconciliation & accounting. (Power Business)

\* Legal & Commercial section (Power Business)

(2) **Position**

Dy.Manager (Accounts)

Work Experience :

**1 FROM 5th MAY 2006 TO 29th APRIL 2010**

(1) **Company Name & Profile**

I had worked with DSCL Sugar Ajbapur, a sugar unit of DCM Shriram Consolidated Ltd. having turnover of Rs.300 crores and consolidated turnover of the company is 3600 crores. Sugar Unit having 10500 TCD Sugar Plant and Power generation Capacity of 38 MW at Ajbapur Distt.Shahajahanpur (UP), Out of which 22 MW exported to UPPCL as per power purchase agreement and rest use for captive use.

(2) **Position**

Dy.Manager (Accounts)

**(3) Nature of Duty in Brief**

I had handled following work with Finance & Accounts Section & reporting to DY.GM (Fin. & Acc.)

\* Statutory compliances for Sales tax, Excise, service tax, Income Tax etc.

\* Compliance for Tax audit, internal audit & statutory audit

\* Monthly Balance sheet & scrutiny of all accounts.

\* Reconciliation.

\* Daily & Monthly reports (MIS)

\* Budgeting, Costing & Variance analysis.

\*. Valuation of Inventory

\* Liasioning with UPPCL official with regard to power export.

**2** **FROM 20TH DEC.2004 TO 04TH MAY 2006**.

**(1) Company Name & Profile** Chambal Power Limited, is a Mumbai base Company of

Bargodia group. This Company is having 7.5 MW Biomass base power plant near

Rangpur Village at Kota ( Rajasthan).

**(2)** **Position :** Manager (Finance & Accounts)

**(3) Nature of Duty in Brief**

I had handled Finance & Accounts Section and Time Office as detailed below:-

\* Bill passing of supplies, contracts & transporters etc.

\* Payment & day-to-day fund planning.

\* Monthly scrutiny of all accounts.

\* Reconciliation.

\* Accounts finalization & audit thereof.

\* Statutory dues & returns. (PF, TDS, Sales Tax, FBT Etc.)

**3** **From 13TH JULY 2003 TO19TH DEC’2004**

(1) **Company/Firm Name**

Sanjay Khanelwal & Associates, Chartered Accountant) 34, Jhalawar Road, Kota

(2) Post Held: Audit Officer

(3) Nature of Duty in Brief

Audit Finalization, Taxation & Company law Matters also having internal audit of Dainik Bhaskar. Internal Audit and Accounts work of Bhatia & Company (Dealer of Maruti Suzuki) and concurrent audit of Banks.

**4** **FROM 30 AUG, 1996 TO 31ST MARCH, 2003, 6 YEARS & 8 MONTHS**

(1) **Company/Firm Name**

Pyrites Phosphates & Chemicals Ltd.

(2) **Product and operation of the company.**

Company’s main products are:-

\* Single super phosphate (SSP)

\* Mussorrie phos (phosphatic fertilizer)

Operations of the company is mainly based on mining operation, located at

Dehradun (Uttranchal), Amjhore dehri-on-sone (Bihar), Saladipura (Rajasthan) and

SSP plant at Amjhore & Saladipura.

(3) **Post Held**

Jr. Officer (Fin. & Acc.)

(4) **Nature of Duty in Brief**

# Period from 30th Aug 1996 to 12th march 1999

I have posted at Dehradun and handled works related to checking and verification of

bills, inter unit reconciliation etc.

13TH MARCH 1999 TO 31ST MARCH 2003

##### I have transferred from Dehradun to Amjhore (Bihar). I have handled works related to finalization of Balance Sheet , Bank reconciliation, Inter unit reconciliation, scrutiny of accounts, Schedule preparation of Balance sheet, statutory compliance like TDS and Sales Tax .

## **Personal Details**

Date of Birth 4th February 1971

Father’ Name Sh. G.D.Gupta

Address for Communication and H.No. 3-K-9, Dadabari Extention,

Permanent Address Kota (Raj.)

Contact No. 0744-2412105, 9422079001

Marital Status Married

**Present CTC** Rs. 13,05,000

**(UMESH KUMAR KHANDELWAL)**